

**HIGHLAND REDEVELOPMENT COMMISSION  
STUDY SESSION MINUTES  
February 11, 2009**

The Highland Redevelopment Commission (“Commission”, “RC”) met in Study Session on Wednesday, February 11, 2009 at 6:33 PM in the Council Chambers within the Municipal Building at 3333 Ridge Road, Highland, Indiana. The Study Session was called to order by President Adam Gawlikowski. The minutes were prepared by Cecile Petro, Redevelopment Director.

**ROLL CALL:** Present on silent roll call included Commissioners: Greg Kuzmar, Adam Gawlikowski, Tom Crowel, and Dominic Noce. Also in attendance was Attorney Carol Green-Fraley.

**General Substance of the Study Session**

The Commission discussed the **agenda** for the public meeting. No comments were made on the minutes. The Director pointed out and explained several items on the claims.

**Election of officers** was tabled until the last appointment to the Commission is made by the Town Council.

The **agreement between Cender & Company and the Redevelopment Commission** for financial consulting was reviewed and discussed.

The **Annual Report for 2008** was reviewed. No comments were made.

The Director distributed a list of the **outstanding bonds** for the Redevelopment Commission.

Director Petro presented the idea of providing a Realtor Breakfast in the near future. The purpose of the Breakfast will be to create interchange between realtors and the Redevelopment Commission and to provide information to realtors about our website, the tools the Commission can offer, and our vision for the Redevelopment Area.

**ADJOURNMENT:** The Study Session was adjourned at 7:12 PM for the Public Meeting.

**HIGHLAND REDEVELOPMENT COMMISSION  
PUBLIC MEETING  
February 11, 2009**

The Highland Redevelopment Commission (“Commission”, “RC”) met in a Public Meeting on February 11, 2009 at 7:13 PM in the Downstairs Conference Room within the Municipal Building at 3333 Ridge Road, Highland, Indiana. Redevelopment Commission President Adam Gawlikowski called the meeting to order.

**ROLL CALL:**

Present on roll call included Redevelopment Commissioners Adam Gawlikowski, Greg Kuzmar, Tom Crowel, and Dominic Noce. Also in attendance were Attorney Carol Green-Fraley and Economic Development Commissioner George VandeWerken. Commissioner Jurczak entered the meeting at 7:10 PM. Taking minutes for the meeting was Redevelopment Director Cecile Petro.

**MINUTES OF PREVIOUS SESSIONS:**

Commissioner Noce made a motion to accept the minutes as prepared for the Public Meeting and Study Session of December 10, 2008. Commissioner Crowel seconded the motion. **Motion carried 4 ayes and 0 nays.**

**SPECIAL ORDERS:**

President Gawlikowski tabled the election of the Redevelopment Commission Officers until all Commission members are appointed.

**COMMUNICATIONS:**

Secretary Noce read Mrs. Teresa Carstensen’s (3324 Glenwood Street) letter of January 26, 2009 regarding the levee at Kennedy Avenue. Director Petro stated that Public Works Director John Bach has responded to the letter per the Council’s request. President Gawlikowski asked to have the letter entered into the record.

**UNFINISHED BUSINESS AND GENERAL ORDERS:**

**NEW BUSINESS:**

Commissioner Kuzmar made a motion to renew the Retainer Agreement for Financial Advisory Services and General Redevelopment Consulting to the Highland Redevelopment Commission for Fiscal Year 2009. Commissioner Noce seconded the motion. **Motion carried 4 ayes and 0 nays.**

Commissioner Crowel made a motion to accept the 2008 Annual Report of the Highland Redevelopment Commission. Commissioner Noce seconded the motion. **Motion carried 4 ayes and 0 nays.**

**ACTION TO PAY ACCOUNTS PAYABLE VOUCHERS:**

Commissioner Noce made a motion to accept accounts payable claims as presented. Commissioner Kuzmar seconded the motion. **Motion passed 4 ayes and 0 nays.**

**BUSINESS FROM THE COMMISSIONERS:**

President Gawlikowski welcomed newly appointed Commissioner, Thomas Crowel.

**PUBLIC COMMENTS: None**

**NEXT MEETING:**

The Redevelopment Commission will meet in a Public Meeting on March 11, 2009 with a Study Session before and following the Public Meeting. The next full Study Session will be February 25, 2009 at 6:30 PM.

**ADJOURNMENT:**

Commissioner Noce made a motion to adjourn. Commissioner Crowel seconded the motion. **By a unanimous voice vote the meeting was adjourned at 7:20 PM.**

**HIGHLAND REDEVELOPMENT COMMISSION  
STUDY SESSION RECONVENED  
February 11, 2009**

The Highland Redevelopment Commission (“Commission”, “RC”) reconvened at 7:21PM in the Downstairs Conference Room of the Municipal Building at 3333 Ridge Road, Highland, Indiana.

**ROLL CALL:** Present on silent roll call included Commissioners: Dominic Noce, Greg Kuzmar, Tom Crowel, and Adam Gawlikowski. Also in attendance were Attorney Carol Green-Fraley, Economic Development Commissioner George VandeWerken, School Board Appointment Commissioner Luanne Jurczak, and Redevelopment Director Cecile Petro.

**General Substance of the Study Session**

Commissioners resumed their discussion of a **Realtor Breakfast**. Attorney Green-Fraley mentioned that the Commission should invite realtors from south county, as well as from Highland and north county. The Director will pursue funding for this breakfast and will work with the Greater Northwest Indiana Association of Realtors to obtain a comprehensive list of realtors in this area.

The Director updated the Commission on **business attraction and retention issues**. Commissioner Kuzmar presented updated information on his efforts with **Aide Rentals and Sales II**.

Director Petro informed the Commission about the status of the proposed **Architectural and Design Standards and Guidelines for the Redevelopment Area**. She stated that Commissioner Kuzmar, Building Superintendent Mika, Attorney Green-Fraley, and Plan Commission Attorney David Westland will be meeting on February 19, 2009 to discuss the Standards, particularly the function and role of the Design Advisory Committee.

**Adjournment:** The Study Session was adjourned by voice vote at 8:53 PM.